

Greensboro Selectboard

November 14, 2012 – Meeting Minutes

SELECTBOARD MEMBERS PRESENT: Marsha Gadoury, Peggy Lipscomb, Susan Wood, Anne Stevens

SELECTBOARD MEMBERS ABSENT: Warren Hill, Jr.

OTHERS PRESENT: Valdine Hall, Josh Karp, Chief Erwin Salls, Jr., June Cook, Erika Karp, Tara Reynolds

CALLED TO ORDER: 7:00 PM

MINUTES Minutes of October 12, 2012 approved.

PUBLIC CONCERNS

Norman Polston, Jerry Brown – Coffee Shop. Polston and Brown submitted a letter to the Selectboard, explaining that they would like to convert the first floor of Cassie’s Corner ice cream shop into a coffee shop. For this change in use to occur, the state would require an upgrade to their septic system, and there is not enough land to do this. In their letter, Polston and Brown proposed the installation of an underground sewage holding tank. The town would hold a long term lease to “maintain, monitor, empty...and assume all associated costs” of the tank, the thought being that the tank would get state approval if the town is directly involved. After discussion, Peggy made the following motion:

The Board will send the following response to Norman and Jerry:

The Selectboard believes that your proposal is unlikely to be approved by the state, and even if it were, we feel that it would be showing preference to a single business, as well as creating a potential liability for the town.

The motion received no second, but was carried unanimously.

POLICE

1. The Board reviewed the Oct. 2012 police report.
2. *Residential Alarm Systems - false alarms.* Anne and Marsha will comprise a committee to further explore a false alarm ordinance or policy.

ROADS

1. *Snowplowing Driveways.* No one from Perry’s was present. Discussion of special plowing arrangements for unique situations in town. It was agreed that the details of each one, including the cost, need to be specified in writing. Valdine will compile a list of specials and send to it to Perry’s for their review.

TOWN CLERK'S REPORT – Valdine Hall

1. Aleta Akerlind, who staffs the Giving Closet (GC), is out on medical leave for an indefinite period of time, so there has been no GC Saturday hours. It was noted that it might be OK to keep the GC closed on Saturday mornings for a while, since it has fewer visitors on Saturdays during the winter. Town office staff have been taking care of the GC on weekdays; Valdine noted that some volunteers have been helping out.
2. The C.L.A. Settlement Agreement and Stipulation of Dismissal was signed by the Board.
3. *Health Insurance.*

A. Stay on current plan? The cost of the current plan will increase 9.9% next year; the town needs to decide whether or not to stay with this plan. After discussion, Peggy made the following motion:

The town will stay with its current insurance plan for another year.

Marsha seconded the motion, which carried unanimously.

B. Town employees going off town insurance. Discussion of whether town employees should get compensation if they voluntarily go off town insurance; examples were given of how other towns and businesses deal with this issue. The town of Barton gives a one-time stipend of \$5000. In another example, a town pays its employees 25% of the premium cost of a single person policy each year. Marsha reported that Warren Hill, Jr.'s company pays 20% annually of the cost of a single person policy. After further discussion, Peggy made the following motion:

Town employees that take themselves off the town's insurance plan will be compensated each year for 25% of the single person policy premium. The sum will be distributed through the weekly paychecks.

Sue seconded the motion, which carried unanimously.

Currently, the single person premium is \$8441; 25% of this would be \$2110.

C. Assistant town clerk – health insurance coverage. Valdine told the Board that she would like the assistant town clerk to be eligible for health insurance through the town. The assistant clerk currently works 28 hours per week; the town's personnel policy does not specify how many hours are required to receive health insurance benefits. Valdine proposed that an employee be eligible for health insurance benefits at 28 hours of work per week

Valdine said that part-time employees receive pro-rated vacation and sick time, but no health insurance.

Sue made the following motion:

Permanent employees that work 28 hours or more per week will receive a full-time employee benefit package. Those who do not work those hours get no benefits. Seasonal employees are not eligible for benefits.

Marsha seconded the motion, which was carried (S.W., A.S., M.G. in favor; P.L. opposed).

Valdine noted that the town's personnel policy should be updated to reflect this change.

4. There will be H.E.R.F / Capital Budget meetings at 10 am on 11/27, 12/4, 12/11, 12/18.
5. *N.E.M.R.C. Accounting System.* Valdine reported that the town's new accounting software will be installed on November 30.

6. *Lakeview Union - classroom rent.* Sue presented a draft M.O.U. written by herself and principal Karen Weeks, regarding the school's use of town hall rooms. After discussion, Sue made the following motion:

The town will let the Lakeview Union School use three town hall rooms with no rent charged. A M.O.U. will be drafted, defining the use of all spaces occupied by the school, and specifying who is responsible for cleaning and maintenance.

Anne seconded the motion, which carried unanimously.

7. *Town Hall – 100th Anniversary.* A cake will be made and served at town meeting.

8. *Recycling.* Recycling attendant Josh Karp submitted a letter of resignation. He oversees the operation of the recycling center, as well as being the attendant.

After discussion, it was agreed that the ideal candidate for the job would not be just an attendant, but would manage the center as well. Josh and Valdine will write a job description and place the ad, after Thanksgiving. The starting wage will be \$10/hr.

The Board thanked Josh for his years of service to the town as recycling coordinator.

Josh Karp then asked the Board how he should bill the town for the very short increments of work time that are sometimes required of him in his role as Selectboard clerk. It was agreed that he can charge for driving time for these short work sessions.

GREENSBORO FIRE DEPT. – Chief Erwin Salls, Jr.

1. *Fire Station Committee update – Erika Karp.* Committee Chair Erika Karp gave the Board an update on fire station committee activities; she told the Board that they are still waiting on the construction estimate. Jr. Salls wondered when the estimate has to be completed by, in order to keep on track with the bond vote timeline. Valdine said that Paul Giuliani is known to be very knowledgeable about bonding, and that she will try to get him lined up to help with the bonding process for the new fire station project.
Jr. said that the G.F.D. is planning on holding two public informational meetings.
2. *Equipment Inventory.* Chief Salls reported that all equipment on trucks, as well as the complete contents of the Fire Station, have been inventoried for insurance purposes.

OLD BUSINESS

1. *Willey Beach signs.* Almost done being made, but won't be put up until spring.
2. *Town Audit.* The final auditors report has been received, but not yet reviewed by the Board.
3. *911 Numbers.* Discussion. Valdine feels that it's the homeowners responsibility to make sure that emergency personnel can read their 911 numbers. She said that the town has put notices in the tax bills before, asking residents to make sure their 911 numbers are readable.

OTHER BUSINESS

1. *Conservation Commission.* Current members are *Erika Karp, Clive Gray, David Metraux* and *Mark McGrath*. The Board appointed the following new members to the Commission: *Tim Short, Linda Shatney*.
2. *Lawn Care Contract for Town Hall.* Valdine said that as far as she knows, this has never been put out to bid. The Board agreed that this should be put out to bid, but tabled discussion of details.
3. *Streetlights.* Anne will review information from the state re: new, energy efficient lights. These are L.E.D. lights; it was noted that some towns installed these and removed them due to the quality of the light.
4. *Community Justice Center – Carol Plante.* Plante was not present, so discussion was tabled. She will be invited to next month's meeting.

EXECUTIVE SESSION

Marsha made the following motion:

The Board will enter executive session at 9:15 PM to discuss Perrin Rd., with Valdine Hall present.

Sue seconded the motion, which carried unanimously.

The Board left executive session at 9:25 PM, and took no action.

ADJOURNED: 9:25 PM

Respectfully submitted, Josh Karp, Selectboard Clerk

AMENDED 12/13/12 J.K.