

## Emergency Preparedness Committee Meeting

November 26, 2012

Collier Room

Members Present: Anne Stevens (chair), Marsha Gadoury, Junior Salls, Eric Pilbin, Dave Brochu, Jr, Sally Lonegren, Wayne Young, Andy Dales, Tim Nisbet.

Meeting called to order by Anne at 18:08.

1. Minutes: Tim was “volunteered” to take notes.
2. Additions to the agenda – none.
3. Discussion of integration/communication between Incident Commander and Emergency Preparedness Committee (EPC) at time of emergency:
  - a. Control Center will be the Town Offices.
  - b. Representatives at Control Center:
    - i. EPC
    - ii. Selectboard
    - iii. Fire Department
    - iv. Hardwick Police
    - v. Greensboro Road Department
    - vi. Hardwick Rescue Squad
    - vii. Shelter coordinator – designated by the Selectboard
    - viii. Public Relations Person – designated by the Selectboard
  - c. Discussion of Radio Channels: V TAC channels 1 through 3 are to be used to communicate with local and statewide emergency agencies. V TAC 4 channel is dedicated to DAART (Dartmouth Hitchcock helicopter medical transport) only.
  - d. Dave will contact Radio North to program the radios at the Town Offices and Town Road Department.
  - e. Wayne will contact the Hardwick Electric Department concerning emergency protocols if power and phones are out.
4. Review of Sally’s networking files and map: Andy will take on Sally’s role.
5. Generators:
  - a. Lakeview School is trying to get a grant for a generator – funding sources are drying up.
  - b. Marsha will contact Vermont Housing authority concerning a generator for the Lauradon Apartments.
  - c. Andy will check availability of generators through the National Guard and the Red Cross.
  - d. Andy will check with local electricians concerning wiring Lakeview School, Greensboro United Church of Christ, and St, Michael’s Church for generator plug ins.
  - e. Unknown if the Greensboro Fire District #1 have plans for backup power.
6. Miscellaneous:
  - a. Marsha will check the town’s first aid kit and confer with Tim if any questions.

- b. Unknown if Hardwick Fire Department still has cots.
  - c. Sally reported that the Hardwick Food Pantry is in need of donations. She will contact Ruth Gaillard concerning their plans for emergency planning.
7. Sally will work on the report for the Town Report. This is due by the first of December. Please contact Sally at [slonegren@vtlink.net](mailto:slonegren@vtlink.net) or 533-2335 with any information to be included.

Next meeting scheduled for February 4, 2013 at the Town Offices.

Meeting adjourned at 18:55.